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CHECKLIST FOR CITY OF HOUSTON

- COPY OF OWNER'S DRIVER'S LICENSE
- OWNER'S HOME ADDRESS
- MEDICAL DIRECTOR'S NAME, LICENSE NUMBER, ADDRESS
- MEDICAL DIRECTOR'S TELEPHONE NUMBER, FAX NUMBER, EMAIL ADDRESS
- MEDICAL DIRECTOR SIGNATURE PAGES (PROTOCOL COVER SHEET, EQUIPMENT AND SUPPLY LIST, AND APPROVED MEDICATION LIST)
- CD WITH MEDICAL DIRECTOR APPROVED PROTOCOLS, EQUIPMENT AND SUPPLY LIST, AND APPROVED MEDICATIONS LIST SAVED ON IT.
- ARTICLES OF INCORPORATION
- COPY OF STATE LICENSE
- COPY OF VEHICLE TITLE
- CERTIFICATE OF INSURANCE SHOWING THE CITY OF HOUSTON AS A CERTIFICATION HOLDER AS FOLLOWS:
 - Houston Department of Health and Human Services
 - Emergency Medical Services Program
 - 7411 Park Place Boulevard #200
 - Houston, TX 77087
- 2 EMT'S PER VEHICLE: NAME, DRIVERS' LICENSE NUMBER, DAYTIME TELEPHONE, TDSHS CERTIFICATION/LICENSE NUMBER. ALSO AT LEAST ONE EMT MUST HAVE A CURRENT E-PERMIT FOR EACH VEHICLE LISTED. COPIES FRONT AND BACK.